

Step 3 Pay Fees/Send to University

This step allows you to make payment and submit your student's application to the university. Please pay the application fee and SICAS processing fee in order to submit the application. **An application fee** is charged by the individual university or universities that you apply to. The application fee of a Chinese university is usually between 60-120 USD depending on schools and types of courses. Based on the agreements between SICAS & China's universities; SICAS does the collection of application fees for universities. **A SICAS processing** fee is charged for the operation and maintenance of SICAS (50 U.S. dollars).

Picture 8-1 Pay fees/Send to Uni: Click "Pay fees/Send to Uni" on the left menu, you will see that your payment status is "Waiting for your payment". Click the button "Pay Now" to begin Step 3.

Home St	udents	Consultant Uni.Staff	About us	My SICAS Log out Type your q	
Start to Apply Online	Pa	ay/send		procedure all at once.lt can be pa completed on SICAS, i.e., you ca	artially n continue
Fill in Online Application Form				it later in My SICAS > My Application	IS.
1. Personal Details		1 Review 2 Select Payment I			
2. Educational Background					
3. Language Qualifications					
4. Proposed study in China		Applied Course & University:	winter Camp	/ SICAS school	
5. Employment Record		Payment Status:	Waiting for ye	our payment	
6. Family Members		Details	Amount Payable(USD)	Amount Paid(USD)	Balance(USD)
7. Source of Financial Support		University Application Fee ?	200 USD	0 USD	200 USD
8. Guarantor in China		SICAS Processing Fee 🥊	50 USD	0 USD	50 USD
9. Emergency Contact		Total	250 USD	0 USD	250 USD
o. Emergency contact					
10 Accommodation					Pay Now
10. Accommodation					Tuy 140W
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11. Declaration Upload Application Materials 1					
11. Declaration Upload Application Materials 1					
11. Declaration Upload Application Materials Pay fees/Send to Uni.					
11. Declaration Upload Application Materials Pay fees/Send to Uni. Track Admission Status					
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11. Declaration Upload Application Materials Pay fees/Send to Uni. Track Admission Status View All Help Key					
11. Declaration Upload Application Materials Pay fees/Send to Unl. Track Admission Status View All					

Picture 8-2 Select a Payment Method: Four types of payments are offered by SICAS for you. If you choose to pay by PayPal, select it and click "Pay Now".

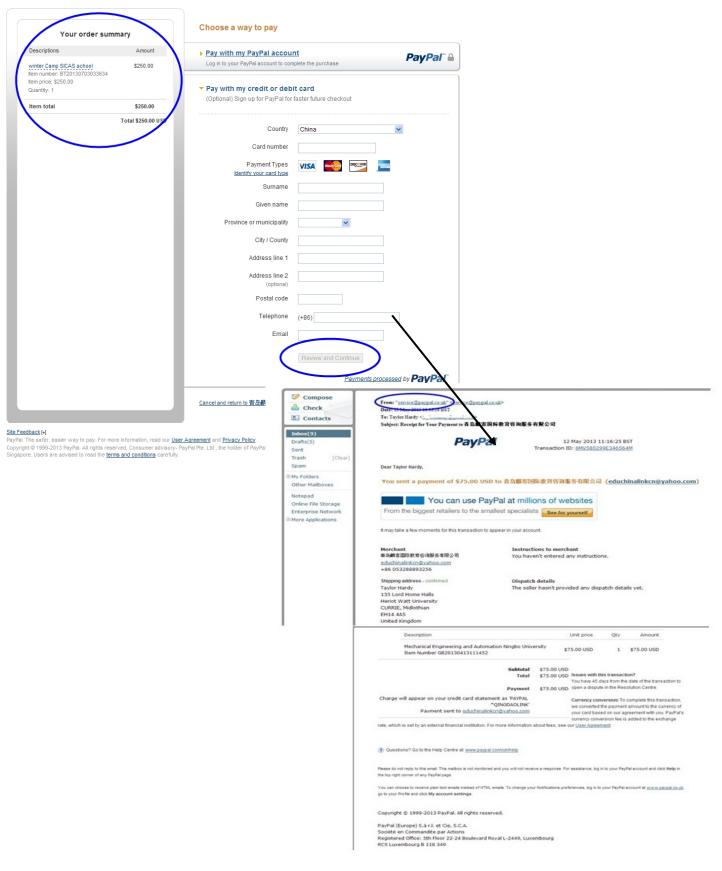
Home S	tudents	Consulta	int Un	ni.Staff	About us	My SICAS Log out Type		
Start to Apply Online	P	ay fees/Sub	mit docume	ents online	e to University	You don't have to complete procedure all at once.lt car completed on SICAS, i.e., it later in My SICAS > My App	n be partially you can continue	
Fill in Online Application Form						It later in my SiCAS = my App	blications.	
1. Personal Details		1 Review	Select	Payment M	ethod 3			
2. Educational Background							/	
3. Language Qualifications		Four types of	payment me	thods are off	ered by SICAS for	you.	[Back to previou	s page]
4. Proposed study in China								
5. Employment Record		Choose one fro	m the following):				
6. Family Members		Co Pa	avPal [®]	Payments	made through Paypa	l are safe, easy and convenie	ent.	
7. Source of Financial Support								
8. Guarantor in China		2						
9. Emergency Contact		Amount	250 USD	Pay No				
10. Accommodation				VISA 🔤 🖻	TT BANK			
11. Declaration								
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Upload Application Materials	-							
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Pay fees/Send to Uni.		0		1	nion (especially Airic	an applicants).		
Pay fees/Send to Uni. Track Admission Status		C Ban	k transfer	•		an applicants). irect bank transfer to pay the	application fee in RMB.	
Pay fees/Send to Uni. Track Admission Status View All		C Ban	k transfer in China	•			application fee in RMB.	
Pay fees/Send to Uni. Track Admission Status View All Help		c Ban	in China k transfer	Applicants	in China can use a d			
Upload Application Materials Pay fees/Send to Uni. Track Admission Status View All Help Key Completed		c Ban	in China	Applicants	in China can use a d	irect bank transfer to pay the		

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Picture 8-3 Pay by PayPal: You will be directed into the page as following. Check the order summary carefully before enter your payment details. Then, click "Review and Continue" and finish the left procedure. After you pay your fees successfully, you will receive an conformation email from the official email of PayPal. Then, forward the email to your SICAS adviser and accounting@sicas.cn.



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Picture 8-4 Pay by Western Union or Bank Transfer: If you choose to pay by Western Union or Bank Transfer (both in China and Overseas), the procedures are the same. Take Western Union as example. Select Wester Union, then click "Browse Invoice" and you will see a pop-up window. Print out your invoice by clicking "Print" on the top of the pop-up window. Don't forget to take it with you to the bank when you make payment.

Home	Studen	ts Co	onsultant		Pril C Pril
Start to Apply Online		Pay fees	s/Submit do		
Fill In Online Application Form			_	Application Number	AF20130630100406
1. Personal Details	~	1 Revi	ew 2 s	Program	MBBS in English - Autumn Intake
2. Educational Background	~			School	China Medical University
		Frunk	ypes of paymer	BILL TO	
3. Language Qualifications	~	Fourt	ypes or paymer	Name	sicas sicas
4. Proposed study in China	Y	Choose	one from the f	Country	Afghanistan
5. Employment Record	~			DESCRIPTION	
6. Family Members	~	0	PavP	Application Fee	US\$ 135
7. Source of Financial Support	~			SICAS Processing Fee	US\$ 50
8 Guarantor In China	~		_	TOTAL	US\$ 185
	Image: A state of the state	c	WESTERN	MAKE ALL PAYMENTS PAYAB	LE TO
9. Declaration	×		ownewn	Make all payments payable	to: EduChinaLINK Co., Ltd. (Qingdao)
Upload Application Materials	~				Account Name: EduChinaLINK Co., Ltd. (Qingdao) Account No.: 215612102488
Pay fees/Send to Uni.		<i>c</i>	Bank tran	Account Info	Name of the bank: BANK OF CHINA QINGDAO HI-TECH
Track Admission Status			In Ghilha		INDUSTRIAL PARK SUB-BRANCH, QINGDAO CHINA Swift.code: BKCHCNBJ500
View All					Company: EduChinaLINK Co., Ltd. (Qingdao)
Help			Bank tran Oversea		Address: Room1302, Building10 ,Zone B, Jin Ling Garden,
			Onerses	Company Info	Xian Xialing Road No.12, Laoshan District, Qingdao, Shandong, P.R. China
Key			Dear student,	company into	Tel: 86-532-88893256,86-18663920002 Fax: 86-532-88893256
Completed			In order to say pay all the app		E-mail: service@sicas.cn, studyinchina@educhinalink.cn,
- Incomplete			Courses.		lulu77585212002@yahoo.com
Not started			Don't forget 1		
e Help			. Don't forget to	note your Application ID, your F	Full Name and your Nationality when you wire the money.

Picture 8-5 Upload Receipt: Upload a scanned copy of your payment receipt by clicking "Upload Receipt", then you will see a pop-up window. Select the picture of your receipt in your computer and click "Submit".

SICA Bridge to Study in Ch	S		
Home	Student	ts Consul	tant Uni.Staff About us My SICAS Log out Type your questions here
Start to Apply Online		Pay fees/Su	You don't have to complete your application bmit documents online to University completed on SICAS, i.e., you can continue Litater (My SICAS SW Applications
Fill in Online Application Form			
1. Personal Details		1 Review	Upload Your Payment Proof here × d Send to University
2. Educational Background			After you make the payment for this application, please be sure to
3. Language Qualifications		Four types	upload a valid photocopy or Scaned copy as an image file (.gif, .jpg) and file size cannot exceed 8MB. [Back to previous page]
4. Proposed study in China			
5. Employment Record		Choose one	None was uploaded
6. Family Members		o 🖡	Select a file to upload : SELECT FILES Drivenient.
7. Source of Financial Suppor	t 🗆		
8. Guarantor in China			SICAS Tips : used payment receipt of previous application will not be verified.
9. Emergency Contact		œ ₩E	th T/T or PayPal payments use
10. Accommodation			\frown
11. Declaration		Dear In ord	Submit ine, SICAS suggest you to pay all the
Upload Application Materials			auon rees and SICAS Proces and ree ar the unie in you have applied for Several different Courses.
Pay fees/Send to Uni.			to your nearest Western Union service provider. Don't forget to take INVOICE with you.
Track Admission Status			vider will wire the money for you.
View All			the Money Transfer Control Number (MTCN) from the service provider and be sure to upload the photocopy of r receipt with MTCN in time to support SICAS to confirm our payment.
Help		you	Browse Invoice Upload Receipt
Key Completed Incomplete		СВа	in China Applicants in China can use a direct bank transfer to pay the application fee in RMB.
Not started P Help		СВа	Applicants overseas can use bank transfer to pay the application fee in US Dollars.

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Picture 9-1 Confirming Payment: After you paid through PayPal or uploaded your payment receipt of bank, please wait patiently for 1-2 working days for SICAS to confirm your payment with the bank. During this period, your payment status will show as "Confirming".

Home Stu	dents Consu	ltant Uni.Staff	f About us 🚺	y SICAS Log out Type your q	uestions here
Start to Apply Online	Pay/send		You don't have to complete procedure all at once.it ca completed on SICAS, i.e.,	n be partially you can continue	
Fill in Online Application Form			it later in My SICAS > My App	plications.	
Upload Application Materials			ent Method 💦 🗿 Payr	ment Confirmed	
Pay fees/Send to Uni.		1			
Track Admission Status					
/iew All		ourse & University:		rsity of Traditional Chinese No	dicine
Help	Payment	Status:	Confirming		
Кеу			send you an email with the co	ays for SICAS to confirm your payn nfirmation result to <u>1307919143@</u> r payment, and it will become "Con	gg.com.It will become
Completed Incomplete Not started			When the Poyment Status he	re becomes "Configured", you can o d your application to the Universit	
₽ Help			Re-upload your receipt here in	f there is any mistake,but it will cov	er the old one. 👰
	Details		Amount Payable(USD)	Amount Paid(USD)	Balance(USD)
	Univers	ity Application Fee 🤉	100 USD	0 USD	100 USD
	SICAS I	Processing Fee 🤉	50 USD	0 USD	50 USD
	Total		150 USD	0 USD	150 USD

Picture 9-2 Confirmation Failed: You will receive an email with confirmation results from SICAS, once the confirmation process is finished. Your payment status will turn to "Confirmation failed" if we do not receive your payment. There are two reasons for this result. Firstly, the scanned copy of your bank receipt is not qualified. Secondly, you have not paid in full which means your balance is not 0 USD. Please re-upload the photocopy of your receipt or pay the rest fees. If you are sure that you have paid all fees and uploaded the qualified picture, but your confirmation is failed, please email your problems to your SICAS adviser and accounting@sicas.cn. We will solve your problems as soon as possible.

Home St	tudents	Consultant	Uni.Staff	About us	My SICAS Log out Type your o	questions here
Start to Apply Online		Pay/send			You don't have to complete your procedure all at once.lt can be p completed on SICAS, i.e., you co	application
Fill in Online Application Form					it later in My SICAS > My Applicatio	ns.
1. Personal Details				Method 3 F	Payment Confirmed	
2. Educational Background						
3. Language Qualifications						
4. Proposed study in China		Applied Course & U	Iniversity:	martial Arts / Henan U	niversity of Traditional Chinese Me	edicine
5. Employment Record		Payment Status:		Confirmation Failed		
				SICAS hasn't received an	v of ver-payment or SICAS has just r	received par <u>t of</u> your
6. Family Members				payment, and the followi	ng is the details. Please <mark>go to make pa</mark>	iyment again.
7. Source of Financial Support		Details		Amount Payable(USD) Amount Paid(USD)	Balance(USD
8. Guarantor in China			ion Fee 🧿	100 USD	90 USD	10 USD
9. Emergency Contact		University Applica SICAS Processing		30 USD	40 USD	-10 USD
9. Emergency Contact 10. Accommodation				30 USD 130 USD	40 USD 130 USD	-10 USD 0 USD
		SICAS Processing				0 USD
10. Accommodation 11. Declaration		SICAS Processing				
10. Accommodation 11. Declaration Upload Application Materials		SICAS Processing				0 USD
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10. Accommodation 11. Declaration Upload Application Materials Pay fees/Send to Uni. Track Admission Status View All		SICAS Processing				0 USD

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Picture 9-3: Payment Confirmed: If your student's payment status becomes "Confirmed", it means that we have received your payment. Then you can click "Next" to complete the rest procedures.

Home St	udents	Consultant Uni.Staff	About us	My SICAS Log out Type yo	
Start to Apply Online	Pá	ay/send		You don't have to complete procedure all at once.tt car completed on SICAS, i.e., y	n be partially you can continue
Fill in Online Application Form				it later in My SICAS > My App	blications.
1. Personal Details			nt Method 💦 3	Payment Confirmed	4 Send to Universit
2. Educational Background					
3. Proposed study in China					
4. Source of Financial Support		Applied Course & University:	Chinese	Program / Jingdezhen Ceramic	Institute
	_	Payment Status:	Confirmed		
5. Guarantor in China		Payment Status:	Now you can submit y	rour application online. Please click the	
	_	Payment Status:	Now you can submit y	our application online. Please click the your application to the University Adi	
5. Guarantor in China		Payment Status:	Now you can submit y	your application to the University Ad	
5. Guarantor in China 6. Declaration			Now you can submit yo the next step to send	your application to the University Ad	mission Office Account on SICAS.
5. Guarantor in China 6. Declaration Upload Application Materials		Details	Now you can submit you the next step to send	your application to the University Ad	Imission Office Account on SICAS Balance(USD)
5. Guarantor in China 6. Declaration Upload Application Materials Pay fees/Send to Uni.		Details University Application Fee ?	Now you can submit yo the next step to send Amount Payase 85 USD	your application to the University Ad	Imission Office Account on SICAS Balance(USD) 85 USD
5. Guarantor in China 6. Declaration Upload Application Materials Pay fees/Send to Uni. Track Admission Status View All		Details University Application Fee ? SICAS Processing Fee ?	Now you can submit you the next step to send Amount Payasse 85 USD 0 USD	your application to the University Adi 0 USD 0 USD 0 USD	Imission Office Account on SICAS Balance(USD) 85 USD 85 USD
5. Guarantor in China 6. Declaration Upload Application Materials Pay fees/Send to Uni. Track Admission Status		Details University Application Fee ? SICAS Processing Fee ?	Now you can submit you the next step to send Amount Payasse 85 USD 0 USD	your application to the University Adi 0 USD 0 USD 0 USD	Imission Office Account on SICAS Balance(USD) 85 USD
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5. Ouarantor in China 6. Declaration Upload Application Materials Pay fees/Send to Uni. Track Admission Status View All Help Key		Details University Application Fee ? SICAS Processing Fee ?	Now you can submit you the next step to send Amount Payasse 85 USD 0 USD	your application to the University Adi 0 USD 0 USD 0 USD	Imission Office Account on SICAS Balance(USD) 85 USD 85 USD

Picture 9-4 Green Button: If the button "Send to Uni" in this page is green, you can click it directly to submit your application to the university you apply.

Home S	tudents	Consultant Uni.Staff About us My SICA	S Log out Type y	your questions here				
Start to Apply Online		Pay/send proce	in't have to complete dure all at once.lt ca leted on SICAS, i.e.,	n be partially you can continue				
Fill in Online Application Form		it later	in My SICAS ≻ My Ap	plications.				
1. Personal Details	~			4 Send to University				
2. Educational Background	~							
3. Proposed study in China	~	Sending Status: Waiting for Sending						
4. Source of Financial Support	~		(Send to Uni.				
5. Guarantor in China	~		Click the button and your application will be sent directly to the University					
6. Declaration	~	If you have any difficulty in sending your application, please	send an email to					
	 Image: A start of the start of		send an email to					
Upload Application Materials		If you have any difficulty in sending your application, please	send an email to Status	Action				
Upload Application Materials Pay fees/Send to Uni.	~	If you have any difficulty in sending your application, please admission@eicas.cn.		Action				
Upload Application Materials Pay fees/Send to Uni. Track Admission Status	~	If you have any difficulty in sending your application, please admission@eicas.cn. Sections		Action Check				
Upload Application Materials Pay fees/Send to Uni. Track Admission Status View All	~	If you have any difficulty in sending your application, please edmission@elcas.cn. Sections Application Form	Status					
Upload Application Materials Pay fees/Send to Uni. Track Admission Status View All Help	~	If you have any difficulty in sending your application, please edmission@elcas.cn. Sections Application Form Personal Details	Status Completed	Check				
Upload Application Materials Pay fees/Send to Uni. Track Admission Status View All Help Key	~	If you have any difficulty in sending your application, please admission@alcas.cn. Sections Application Form Personal Details Educational Background	Status Completed Completed	Check Check				
Upload Application Materials Pay fees/Send to Uni. Track Admission Status View All Help Key Completed	~	If you have any difficulty in sending your application, please edmission@aicas.cn. Sections Application Form Personal Details Educational Background Proposed study in China	Status Completed Completed Completed	Check Check Check				
Upload Application Materials Pay tees/Send to Uni. Track Admission Status View All Help Key Completed Incomplete Not started	~	If you have any difficulty in sending your application, please edmission@aicas.cn. Sections Application Form Personal Details Educational Background Proposed study in China Source of Financial Support	Status Completed Completed Completed Completed	Check Check Check Check Check				
Upload Application Materials Pay tees/Send to Uni. Track Admission Status View All Help Key Completed Incomplete	~	If you have any difficulty in sending your application, please admission@aicas.cn. Sections Application Form Personal Details Educational Background Proposed study in China Source of Financial Support Guarantor in China	Status Completed Completed Completed Completed Completed	Check Check Check Check Check Check Check				

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Picture 9-5 Gray Button: If the "Send to Uni" button is gray, it means that you have not fully completed step 1,2,3 or your have not verified your email address. If you have not completed any one step, the corresponding status will show as "Incomplete" in red. Please go back to complete all the steps of application. If you have not verified your email address, click "Verify Your Email".

Home Stude	nts Consultant Uni.Staff Abou	t us My SICAS Log out Type y	your questions here
Start to Apply Online	Pay/send	You don't have to complete procedure all at once. It ca completed on SICAS, i.e.,	n be partially you can continue
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1. Personal Details			4 Send to Universit
2. Educational Background 🗸			
3. Language Qualifications 🗹	Sending Status: Not yet		
4. Proposed study in China 🖌	The application still can't be sent to you	ur university	Send to Uni.
5. Employment Record		irns to be "Completed", and only after you	
6. Family Members	Venty Your Email the Send to University	Dutton will be on.	
7. Source of Financial Support 🗹	Sections	Status	Action
8. Guarantor in China 🕑	Application Form		
9. Emergency Contact	Personal Details	Completed	Check
10. Accommodation	Educational Background	Completed	Check
11. Declaration	Language Qualifications	Completed	Check
pload Application Materials	Proposed study in China	Completed	Check
ay fees/Send to Uni.	Employment Record	Completed	Check
rack Admission Status	Family Members	Completed	Check
liew All	Source of Financial Support	Completed	Check
elp	Guarantor in China	Completed	Check
	Emergency Contact	Completed	Check
ley	Accommodation	Completed	Check
Completed	Declaration	Completed	Check
 Incomplete Not started 	Upload Application Materials	Completed	Check
		Incomplete	Make payment

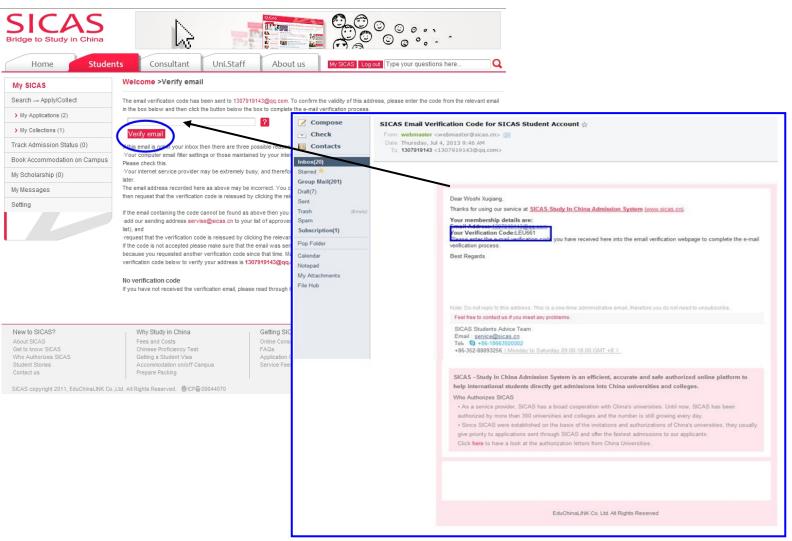
1 How to Verify your EmailPicture 10-1 Verify Your Email: Click "Verify Your Email" to have your email address verified.

Home St	udents	Consultant	Uni.Staff	About us	My SICAS Log out Type 3	your questions here
tart to Apply Online	Pa	y/send			You don't have to complete procedure all at once. It ca completed on SICAS, i.e., it later in My SICAS > My Ap	an be partially you can continue
II in Online Application Form	_				It later in my Sicks - my Ap	phoations.
1. Personal Details						4 Send to Universi
2. Educational Background						
3. Language Qualifications		Sen	ding Status: No	ot vet		
4. Proposed study in China	~		-	e sent to your universit	4	Send to Uni.
5. Employment Record		2	llow		Completed", and only after you	
6. Family Members	v	venity	Your Email, the venu	to Oniversity button will	be on.	
7. Source of Financial Support		Sections			Status	Action
8. Guarantor in China	V	Application Form				
9. Emergency Contact	V	Personal Details			Completed	Check
10. Accommodation		Educational Backgro	ound		Completed	Check
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11. Declaration		-	ions			
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11. Declaration pload Application Materials ay fees/Send to Uni.		Language Qualificat Proposed study in C	ions hina		Completed Completed	Check Check
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11. Declaration pload Application Materials ay fees/Send to Uni. ack Admission Status lew All elp ey		Language Qualificat Proposed study in C Employment Record Family Members Source of Financial Guarantor in China	ions hina I		Completed Completed Completed Completed Completed Completed	Check Check Check Check Check Check Check Check
10. Accommodation 11. Declaration pload Application Materials ay fees/Send to Uni. ack Admission Status lew All elp elp ely completed i Incomplete		Language Qualificat Proposed study in O Employment Recorr Family Members Source of Financial Guarantor in China Emergency Contact	ions hina I		Completed Completed Completed Completed Completed Completed Completed	Check Check Check Check Check Check Check Check Check

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Picture 10-1 Verification Code: You will be directed into the next page as following and you will receive an email with your "Verification Code" within a few seconds. Copy the code and paste it into the "Email verification code" blank and then click "Verify email" to have your email address verified.



Picture 10-3 Verification Successful: Finally, you will reach this page which notifies you that your email address has been verified successfully. You can return to the Welcome page and continue your application process.

SICAS Bridge to Study in China	
Home Studer	nts Consultant Uni.Staff About us My SICAS Log out Type your questions here Q
My SICAS	Welcome >Verify email
Search \rightarrow Apply/Collect	Thank you; your email address has been verified.
> My Applications (2)	Click here to return to the Welcome page
> My Collections (1)	
Track Admission Status (0)	
Book Accommodation on Campus	
My Scholarship (0)	
My Messages	
Setting	

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