



How to Register

There are two conditions when you begin the registration process. Firstly, you do not have a buzzword which means that you register as an independent applicant. Then you should follow 1.1 Register as an individual. If you have a buzzword which has been given to you by any SICAS advisor, you should follow 1.2 Register as am Referrer/Introducer.

SICAS suggests that you register with your buzzoword mainly because:

1. Buzzword helps you to get your admission letter easier and faster.

2. Buzzword allows your referee (tutor, counselor, agency, or organization) to help you make reference to your applied university, therefore you can have more chance to get scholarship.

3. Buzzword allows you to track your admission status timely and remind you through your SICAS account to avoid any delay or emergency.

1 Register as an individual

Picture 1-1 Client Register: Open the homepage of SICAS (www.sicas.cn) and click "Register" on the top.



Picture 1-2 Information: Fill in all the blanks marked with an asterisk. If you have any problems, move the mouse arrow to the question mark P beside the field to get corresponding explanation.

Home Stude	ents Consultant	Uni.Staff	About us	Login Register Type your questions here
tow to Apply? - 1. Complete application form - 2. Upload application documents - 3. Pay fees/Submit to University - 4. Track admission status	HOME -> Students -> Re Register: Sign up a Si Compulsory fields are ma	gister ICAS account, you wil rked with an asterisk	I enjoy the accurate, efficience (* (*)-	< Return Home ent and safe package of services.
Vhat SICAS Does - All-day free consultation service - Four-step online application - One-stop service after arrival	First/given name(s):" Surname/ last name/ family na E-mail address:"	ime:" [This email address will be us	ed as your User Name when logging in your SICAS account.
Scholarships text leaves see 100	Cell phone:" Create your password:" Confirm your password:"	[[Please make a note of your p	essword now, as it will not be displayed at a later stage.
	Gender :" Nationality:" What type of program would y	you prefer?	Male C Female [Please select - Please select -	
	How did you hear about SICA	s? [- Please select -	×
New to SICAS? About SICAS	Why Study in China Fees and Costs	C	Register Co Getting SICAS Help Online Consultation	elcy and Terms of Use and I agree to the terms. artcel Follow Us Facebook
Get to know SICAS Who Authorizes SICAS Student Stories	Chinese Proficiency Tes Getting a Student Visa Accommodation on/off C	it Campus	FAQs Application Guide Service Fees & Refund Co	Twitter

www.SICAS.cn

Add: Room1302, Building10 ,Zone B, Jin Ling Garden, Xian Xialing Road No.12, Laoshan District, Qingdao, Shandong, P.R. China **Email:** admission@sicas.cn , service@sicas.cn, studyinchina@sicas.cn,lulu77585212002@yahoo.com **Fax:** +86+532+88893256, +86-18663920002,



SICAS Tips:

- 1. Pls provide authentic information as that stated on official documents, eg. passport, birth certificate and driving license.
- 2. Pls fill in the most frequently used "Email address and cell phone NO.". Both SICAS and your future universities and colleges will contact him/her by email or cell phone.

Click "Register" to move to the next page after all the fillings.

Picture 2-1 Log in: Click "Log in Now" to log into your account, when you reach Pic 3-3.

SICAS Bridge to Study in China	5		
Home Stude	ents Consultant Uni.Sta	About us My SICAS	Log out Type your questions here Q
How to Apply? - 1. Complete application form - 2. Upload application documents - 3. Pay fees/Submit to University - 4. Track admission status	HOME -> Students -> Register Congratulations! You have successfully Your User Name : 1307919143@qq.com	registered on SICAS.	< Return Home
What SICAS Does • Ali-day free consultation service • Four-step online application • One-stop service after arrival • One-stop service after arrival • Concesting and the service after arrival	Please make a note of your username no Keep your username and password safe as y optime back so there time. If necessary, you of Log in now Go to SICAS	w, as it will not be displayed at a later stage ou will need both each time you access your appl can revise your password in "Setting" once you k	2. lication. If you wish you may now enter the Apply service ogged in your SICAS Account.
New to SICAS?	Why Study in China	Getting SICAS Help	Follow Us
About SICAS Get to know SICAS Who Authorizes SICAS Student Stories Contact us	Fees and Costs Chinese Proficiency Test Getting a Student Visa Accommodation on/off Campus Prepare Packing	Online Consultation FAQs Application Guide Service Fees & Refund Conditions	Facebook Twitter

Picture 2-2 Applicant Identity: Select the first option "As an individual (An indepedent applicant)", as you do not a buzzword. Then click "Next" to move to the next page.

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Home Stud	ents Consultant L	Ini.Staff About us	My SICAS	Log out	Type your questions here Q		
How to Apply?	HOME -> Students -> Register				< Return Home		
 1. Complete application form 2. Upload application documents 3. Pay fees/Submit to University 4. Track admission status 	Initial SICAS Question						
What SICAS Does - All-day free consultation service - Four-step online application	now are you applying? Be sure to select this one if you d	ion't have a buzzword given by any SIC	AS Advisor.				
- One-stop service after arrival	As an individual (An independen Be sure to select this one if you h	t applicant) www.avu.com.com.com.com.com.com.com.com.com.com	ی dvisor,and Si	ICAS wil	ll request you to fill it in the next page.		
	As a SICAS referrer / introducer			2			
	Next						
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Add: Room1302, Building10 ,Zone B, Jin Ling Garden, Xian Xialing Road No.12, Laoshan District, Qingdao, Shandong, P.R. China **Email:** admission@sicas.cn , service@sicas.cn, studyinchina@sicas.cn,lulu77585212002@yahoo.com **Fax:** +86+532+88893256, +86-18663920002,



Picture 2-3 Initial SICAS Questions: Answer all the listed questions about your current situation, then click "Next" button.



Picture 2-4 Registration Successful: Finally, you will reach the welcome page which means that the registration process has been completed. After that, you can begin the application process by clicking "Search \rightarrow Apply/Collect" in the left menu to choose a course/university. You can find How to Apply from following link <u>http://www.sicas.cn/Students/Info/Content_110625102317316.shtml</u>

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Home Stude	nts Consultant	Uni.Staff	About us	My SICAS Log out Type your questions here	C
My SICAS	Welcome				
Search \rightarrow Apply/Collect	Welcome 1307919143@q	q.com (User Name/	Registered Email Address)		
> My Applications (0)	You have logged on SICAS s	uccessfully!			
> My Collections (0)	Old to David				
Track Admission Status (0)	Status Box:				
Book Accommodation on Campus	Your Payment Status Report				
My Scholarship (0)	Your Visa Verification Report				
My Messages	Your Accommodation Reserve	ation Report			
Setting	Your Scholarship Application	Report			
	Verify your email addres Your email address needs to b	ISS be verified as valid be	fore you submit your applica	tion to us. It's very important, because SICAS will notify you thin	rough
	These emails will lead you to I	application status mad og in Track service fo	r details. Track will be open	for you once you have submitted application on SICAS formally	idress.
	Please click here to verify you	r email address			
	If you want to revise your User	Name/Registered Ema	il Address, please click «Set	ting". [9]	
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