

## Step 1: Complete Application Form Online

**Picture 6 Step 1 Fill the Application Form online:** Compulsory fields are marked with an asterisk (\*). Before leaving this section please click 'save' to avoid losing any information. When you have finished all the entries please click on 'section completed' and 'save'.

SICAS Tips:

**Be Cautious!**

**If you see the following words on some websites, you are being cheated:**

*No need to fill out an application form to enroll at a Chinese university!*

*You only need to complete one application form to apply for any Chinese university!*

**In Fact:**

1. Chinese universities have strict admission requirements for international students and only the university has the right to decide whether to accept you or not. If you see a website which claims to 'guarantee enrollment', you are being cheated.
2. Each university, and even different programs offered at the same university, has a different application form. If you discover on a website that you can apply for more than one university by filling out the same application form, you are being cheated.

### 2.2.1 Do I Need to Fill 3 High Schools?

You are required to provide the information for all completed and incomplete secondary, vocational, technical, undergraduate or postgraduate training and qualifications.

### 2.2.2 Do I Need to Fill "Employment Record"?

You will need to clarify your work experience and current post (if any), if you are not graduate of the current year or you plan to apply for universities located in Shandong Province. Enter "None" in all compulsory blanks of this section, if you do not have any work experience.

### 2.2.3 Do I Need to fill "Guarantor in China"?

Please fill "None" in the compulsory blanks of this section, if you do not have any contact person in China. Also, please note that SICAS Plus client can add SICAS as your Guarantor in China.