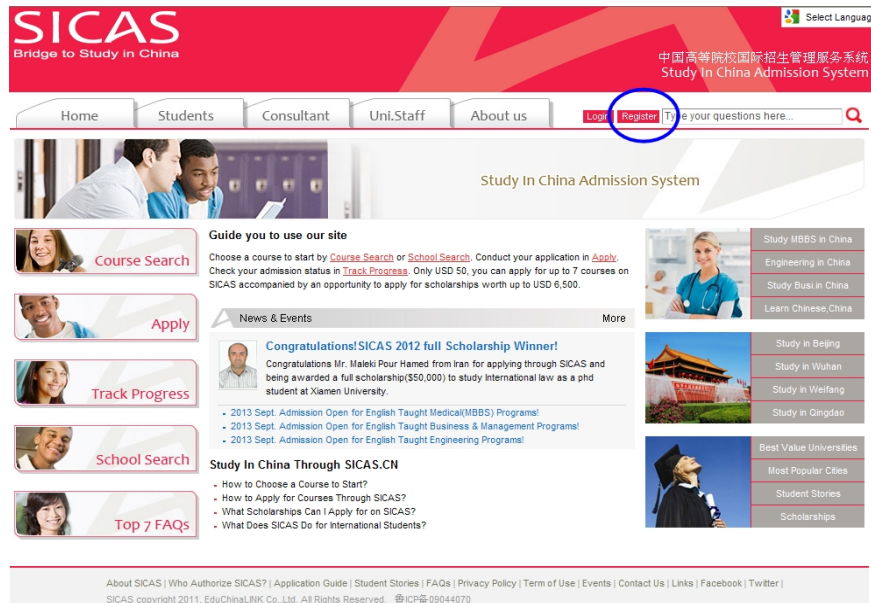



## Register as an individual

**Picture 1-1 Client Register:** Open the homepage of SICAS (www.sicas.cn) and click “Register” on the top.



**Picture 1-2 Information:** Fill in all the blanks marked with an asterisk. If you have any problems, move the mouse arrow to the question mark  beside the field to get corresponding explanation.

The image shows the registration form on the SICAS website. The form is titled 'Register' and includes a breadcrumb trail: HOME -> Students -> Register. The form contains several sections: 'How to Apply?' with a list of steps; 'What SICAS Does' with a list of services; 'Scholarships' section; and a main registration form with fields for: First-given name(s)\*, Surname/last name/ family name\*, E-mail address\*, Cell phone\*, Create your password\*, Confirm your password\*, Gender\*, Nationality\*, What type of program would you prefer?, and How did you hear about SICAS?. Each field has an asterisk (\*) indicating it is compulsory. There are also question mark icons next to some fields. At the bottom of the form, there is a checkbox for 'I have read the privacy policy and Terms of Use and I agree to the terms.' and two buttons: 'Register' and 'Cancel'. The 'Register' button is circled in blue.

### SICAS Tips:

1. Pls provide information

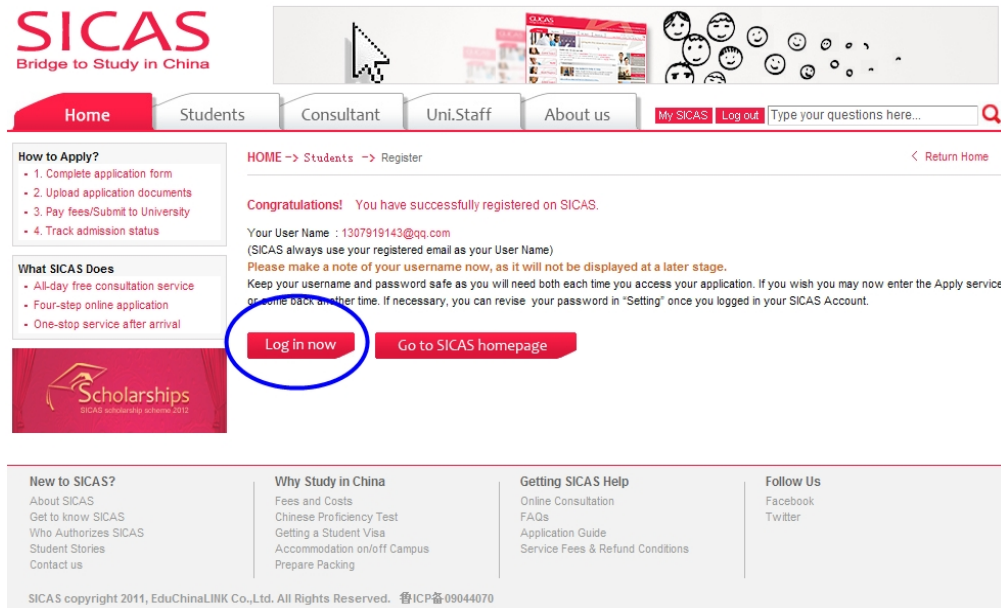
on official documents, eg. passport, birth certificate and driving license.

2. Pls fill in the most frequently used “Email address and cell phone NO.”. Both SICAS and your future universities and colleges will contact him/her by email or cell phone.

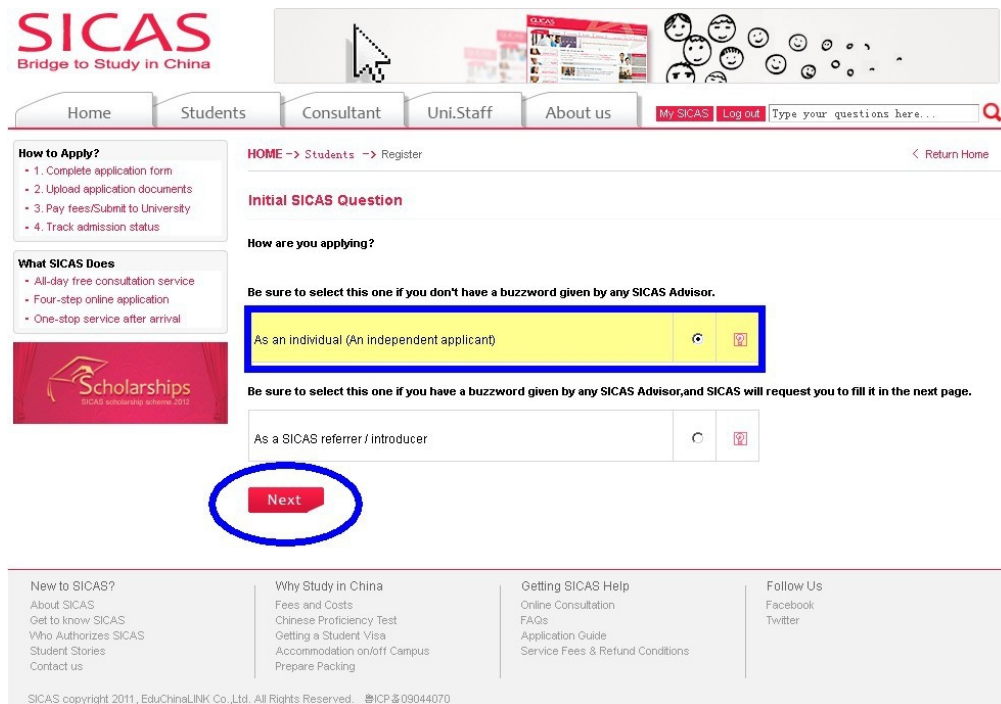
Click “Register” to move to the next page after all the fillings.

**Picture 2-1 Log in:** Click “Log in Now” to log into your account, when you reach Pic 3-3.

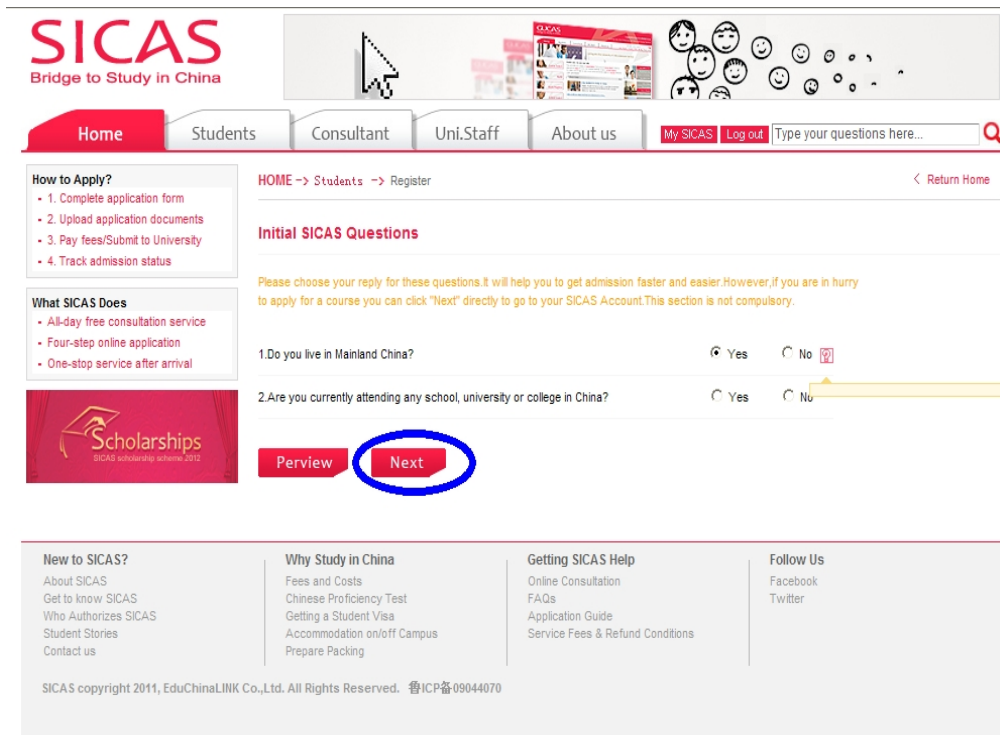
authentic  
as that stated



**Picture 2-2 Applicant Identity:** Select the first option “As an individual (An independent applicant)”, as you do not have a buzzword. Then click “Next” to move to the next page.



**Picture 2-3 Initial SICAS Questions:** Answer all the listed questions about your current situation, then click “Next” button.



Picture 2-4

**Registration Successful:** Finally, you will reach the welcome page which means that the registration process has been completed. After that, you can begin the application process by clicking "Search → Apply/Collect" in the left menu to choose a course/university. You can find How to Apply from following link [http://www.sicas.cn/Students/Info/Content\\_110625102317316.shtml](http://www.sicas.cn/Students/Info/Content_110625102317316.shtml)

